

## Lodge-ical News – September 2008

We are sending you this email using an email program other than Microsoft Outlook. Additionally, the address that this should be coming from is newsletters@williamsonenterprises.com. If you maintain a list of trusted email senders, please add this address to your list. You can continue to send general questions to us at info@lodge-ical.com.

### **Data Entry Tips and Tricks: Date and Time**

As you all know by now, entering a date into Lodge-ical must be entered with an mmddyyyy format. However, entering a time offers more flexibility. All time fields use a combo box for you to select a time. You can select a time on an hour or half hour. However, if you prefer, you can simply type in a value such as 10a and the field will convert to 10:00AM. 2p will convert to 2:00PM, you get the idea. It is easy to use and extremely handy – give it try!

### **Calling all Lodge-ical client who are using Lodge-ical version 4.0, 5.0, and 6.0**

If summer is your peak season, we urge you to consider upgrading to version 7.0 during the winter. You are missing out on the improvements that we have made over the past 2 years. Please contact us for more details.

### **Lodge-ical is custom software built to satisfy your needs**

No two versions of Lodge-ical are the same. If there is a report that you are looking for and do not see it, please call us. We frequently build custom reports for our clients and if we determine the report has value with our other clients, we will consider incorporating the report into our core system. Let us know what feature or report is important to you.

### **Save time with the Reservation Cloning module**

For those of you who have a high repeat business, we ask you to consider purchasing the Reservation Cloning module. This module allows you to select any reservation and press a button labeled COPY. You will then be asked which components you want to copy (i.e. room assignments, activities, personal data, etc.). If you have already updated your rates with next year's prices, Lodge-ical will apply the new price to the new reservation. Learn about our other modules at [www.williamsonenterprises.com/versions.htm](http://www.williamsonenterprises.com/versions.htm)