

## Lodge-ical News – August 2010

### Website Enhancement: FAQ page

To continue encouragement of your knowledge of Lodge-ical, we have added a FAQ page onto our “clients only” web page located at [www.williamsonenterprises.com/lclientsonly.htm](http://www.williamsonenterprises.com/lclientsonly.htm). We hope you have bookmarked this page and are using it as a reference.

Our “clients only” page now includes archived newsletters, user tips, FAQs, and user documentation. This page is a work-in-progress so check back frequently for additional information.

### User Tip: Thank You Letter

Are you thanking your clients for their recent stay? If not, you can accomplish this very easily using the Lodge-ical thank you letter.

Go to Maintenance/Custom Paragraphs to create the body of the Thank You Letter. To print the letter you have three options: a) open up the Reservation Entry form, press the PRINT button and select the Thank You Letter, b) open up the Client Entry form, press the PRINT button and select the Thank You Letter, c) Reporting/Reservation Reports/Thank You Letter and enter a date range to print multiple Thank You letters.

Give it a try; your guests will appreciate the gesture and it might be just the incentive they need to rebook.

### New Feature: Confirm Delete/Edit for Store/Bar Purchases

When you decide to delete and/or edit a purchase, you will be asked “Are you Sure?”. If you accidentally select the wrong record, this feature will allow you to choose “no” so that you can start again. The next time you renew your annual maintenance and support and receive an update to your code, this feature will be included.