

## Lodge-ical News – February 2011

### Internet Training: CLASS SCHEDULE

Class Title: Reservations Module Part 1 (for Lodge-ical version 7.0)

Date and Time: Monday, February 21, 2011. 10am – 12pm Mountain Time

Cost per Student: \$50 (if you are not keeping current with your annual maintenance/support agreement, please call for pricing).

Course Overview: This class will cover the general information required to enter a reservation, how to cancel a reservation, how to record payments received and how to use the activity planner.

Contact us now to make a reservation. We require a minimum of 5 students but will not exceed 10 students.

### User Tip: Starting a New Year in Lodge-ical – Part 2

Did you make any New Year's resolutions last month? Have you considered a resolution regarding Lodge-ical? Which of the following statements best describe your understanding of Lodge-ical?

1. I only do the data entry required to get by. I know how to enter a client, enter a reservation, print confirmations and final bills. What else is there?
2. I know I am not using all of the functionality within Lodge-ical, but I just don't have any time to learn something new.
3. I use Lodge-ical throughout the year but I still rely on my Excel sheets to manage the day to day operations.
4. I am a Lodge-ical "power" user, I can handle anything!

Here are some sample New Year's Resolutions

- Select one new topic each year (or more frequently if possible) and dive into it. What is the required data entry? What are the accompanying reports? What value will it bring to my staff/guests/management/etc.?
- Read our monthly Newsletters
- Refer to our Lodge-ical website for enhanced user documentation, archived newsletters, and FAQs (be sure to bookmark this "clients only" page – [www.williamsonenterprises.com/lclientsonly.htm](http://www.williamsonenterprises.com/lclientsonly.htm))
- Participate in our Internet Training Classes

**WHAT ELSE CAN WE DO FOR YOU? Please feel free to contact us with any questions or suggestions you may have. Thank you all and keep in touch.**

If you do not want to receive any future newsletters, please reply to this email and type the word "REMOVE" in the Subject line of the email.

Sincerely, Kristin and Paul Williamson

#### Contact Information

Send emails to [info@lodge-ical.com](mailto:info@lodge-ical.com)

Visit our website at [www.williamsonenterprises.com](http://www.williamsonenterprises.com)

Archived Newsletters, User Tips, FAQs, and User Documentation at [www.williamsonenterprises.com/lclientsonly.htm](http://www.williamsonenterprises.com/lclientsonly.htm)

Learn more about our additional modules at [www.williamsonenterprises.com/lversions.htm](http://www.williamsonenterprises.com/lversions.htm)